

**Telford & Wrekin Primary Care Trust**  
**Sessional Prescribing GP**  
**Community Substance Misuse services**

**Job Description**

<b>Employer</b>	Telford & Wrekin PCT
<b>Grade/Salary</b>	£40 per hour + a contribution to MDU and GMC fees
<b>Hours</b>	15 Hours per week, 6 weeks annual leave pro rata, initially for a period of 6 months, with possibility of becoming permanent
<b>Base</b>	Telford & Wrekin Substance Misuse Services
<b>Clinical Accountability</b>	Primary Care Specialist GP Substance Misuse Services
<b>Accountable To</b>	Business Manager Substance Misuse

**Telford & Wrekin Community Substance Misuse Services**

Community substance Misuse Services in Telford & Wrekin are jointly provided by Telford & Wrekin Primary Care Trust Community & Telford & Wrekin Council. The Adult Social Care Portfolio within the Council has day to day responsibility for the management of the service. This post involves providing specialist prescribing sessions to people with a drug problem. The service is currently provided from two sites in Telford, Vine Yard Road Wellington and High Street Dawley.

**1. Role Summary**

To provide direct clinical input at a specialist level tom people with more complex drug and alcohol dependence problems in Telford & Wrekin.

To work as part of a multi-disciplinary Community substance Misuse service.

## **2. Clinical Work**

- 2.1** To assess and supervise the treatment of service users with more complex substance misuse problems for example, people subject to a Drug Rehabilitation Requirement, prolific offenders, young people, pregnant women, people with a dual diagnosis within the specialist prescribing service.
- 2.2** To ensure accurate notes are recorded and appropriate communication is made with the referrer, community pharmacists and other professionals involved.
- 2.3** To participate in the review and development of policies and procedures on the provision of screening and testing for blood borne viruses to include hepatitis and HIV and the immunisation for hepatitis A & B.
- 2.4** To ensure access to general medical services by encouraging service users to register with a GP, liaising with GP's and secondary care providers regarding general health needs, occasionally addressing urgent general health needs in people not registered with a GP.
- 2.5** To work as part of the service provider management team contributing to the continued development of the service.
- 2.6** To attend the Shared Care Monitoring Group.

## **3. Supervision & Training Responsibilities**

To provide ongoing advice and support to GP's providing treatment within the shared care arrangements in Telford & Wrekin.

To contribute to developing the skills of all staff working in the Community Substance Misuse Service.

## **4. Research & Audit**

To support the collection and analysis of reliable outcome measures, including TOPs, in relation to clinical interventions within the Community Substance Misuse Service.

## **5. Continued Professional Development**

A joint plan will be agreed with the Primary Care Specialist GP Substance Misuse Services identifying training and development needs based on an agreed system of annual appraisal.

The post-holder will undertake a programme of continuing professional development and be supported, as appropriate in terms of time and funding by the Trust. This may include appropriate study for higher qualifications and attendance at conferences and seminars.

## **6. Accountability & Supervision**

The post holder will be professionally accountable to the Primary Care Specialist GP Substance Misuse Services.

The post holder will be accountable to the Business Manager Substance Misuse.

## **7. Health & Safety**

All employees have a duty to take reasonable care to avoid injury to themselves or to others and to co-operate with the Trust meeting statutory requirements. The post holder will be expected to be immunized against hepatitis A and B infection.

## **8. Confidentiality**

All information relating to patients and staff gained through your employment with Telford & Wrekin is confidential.

Disclosures to any unauthorised person may be regarded as gross misconduct and may lead to disciplinary action including dismissal.

## **9. Policies**

All employees must comply with Trust policies and procedures.

***This job description will be subject to periodic review and amendment in accordance with the needs of the Trust***